

# THE DDLETHORPE PARISH COUNCIL

Minutes of the monthly meeting held on Thursday, 16<sup>th</sup> January 2020, 7.30pm in the Village Hall.

**Chairman:** Cllr Carl Richardson, **Vice-Chairman:** Cllr Barbara Lister, Cllr Charlie Lister, Cllr Julie Sheppard, Cllr David Sear.

**Also, present: Parish Clerk:** None

**District Councillor:** Sandra Harrison (7.35pm)

**County Councillor:** None

**Members of Public:** None

## **Item 01/20-01 Chairman's Welcome**

The Chairman welcomed everyone present the monthly meeting and wished everyone a Happy New Year.

## **Item 01/20-02 Public Forum**

None.

The Public Forum closed at 7.31pm.

## **Item 01/20-03 Apologies and Acceptance of Absence**

Apologies had been received and accepted from County Cllr Mr Daniel McNally, County Cllr Mr Graham Cullen, Cllr Patricia Brown.

## **Item 01/20-04 Police Matters**

No representatives from the Local Neighbourhood Policing Team were in attendance.

## **Item 01/20-05 Declarations of Pecuniary Interest from members in accordance with Localism Act 2011**

None.

## **Item 01/20-06 Approval of Minutes from the Meeting held on 31<sup>st</sup> October 2019 and 28<sup>th</sup> November 2019**

Previously amended Draft Minutes 31<sup>st</sup> October 2019 approved Cllr BL & seconded Cllr CL

Draft Minutes 28<sup>th</sup> November 2019 approved Cllr BL & seconded Cllr JS

## **Item 01/20-07 District & County Councillor Reports**

County Councillors – None.

District Cllr Sandra Harrison wished the Parish Council a Happy New Year and advised that there was not a great deal to report but work continues to be undertaken on the ELDC move from Manby to Horncastle with agreements in place with Boston College. Consultation continues on ELDC Long Range Budget Plan (LRP). It was suggested that the Parish Council review the latest Police & Crime Commissioners report, which is online and take the time to respond on its content.

## **Item 01/20-08 Chairman's Report**

The Chairman at this point closed the meeting at 7:47pm & presented the resignation letter of Parish Clerk, which was accepted by Parish Council. The Chairman explained the immediate implications and that Mablethorpe Town Clerk has offered short-term cover support if required and the Lincolnshire Association of Local Councils (LALC) advice has been excellent and they also have offered additional support.

A Management of Change document had been created by the Chair which was discussed at length and Councillor identified additional items were added to the document including the need for clarification on a number of topics by the previous Parish Clerk.

A new outline draft job application was presented to Councillors, which set out responsibilities and remuneration details of the role. This was unanimously approved for use and will be issued to LALC, Parish Councillors and the public for advertisement.

The Chairman reopened the meeting at 8:13pm.

## **Item 01/20-09 Community Plan**

The Vice-Chairman reported that the Community Plan had been reviewed and faults rectified. A reduced questionnaire had been agreed and was to be put onto the Parish Website. The previous Parish Clerk has the document, which will need to be retrieved by the Parish Council.

### **Item 01/20-10 Parish Councillor Matters to be Raised / Reports**

None.

### **Item 01/20-11 Matters arising from the Correspondence File**

None.

### **Item 01/20-12 Clerk's Report**

The Chairman read out report notes prepared by the previous Parish Clerk.

- 1) A communication has been received from Theddlethorpe Primary School stating that they no longer required the Parish Council to purchase and provide Hi-visibility vests for their children as part of the Schools road safety campaign as Hi-visibility vest have historically proven to be unsuccessful.

### **Item 01/20-13 Financial Matters**

- A) With the resignation of the Parish Clerk this leaves no Financial Responsible Officer (RFO) in place the Chairman had covered this position.

Approval of December 2019 Expenditure:

- A.Taylor – Grass Cutting Services (16/12/19) - £90.00
- Anticipated payment N Fenner – PAYE (Oct,Nov,Dec) - £410.30.
- Anticipated payment HMRC (Oct,Nov,Dec) – 102.60.

Expenditure proposed for approval Cllr BL, seconded Cllr JS.

- B) A new format of accounts was presented to the Parish Council for review & discussion. This will be updated once control of the Parish Bank Account has transferred from the previous RFO.
- C) Budget & Parish Precept – The Budget 2019/20 statement was circulated amongst Cllrs and discussed. Cllr JS proposed that the 2020/21 precept be kept the same as previous £8,204. This was unanimously supported with no abstentions. The Precept request form was completed and Cllr CL volunteered to deliver to ELDC on the 17<sup>th</sup> January prior to the deadline of the 20<sup>th</sup>.

### **Item 01/20-14 Planning Matters:**

#### **A) Refusal of Outline Planning Permission noted**

**Ref:** N/180/01866/19 **Applicant:** Mr P Hawksley-Blackburn

**Proposal:** Outline erection of 1 No. dwelling (means of access to be considered).

**Location:** Land south of Greenacre, Rotten Row, Theddlethorpe, Mablethorpe, LN12 1NX

#### **B) Letter of Prior Approval received for Permitted development noted**

**Ref:** PL/0180/19 **Applicant:** Chrysaor Production (UK) Limited

**Proposal:** Demolition within 5 years of this notification, followed by land return to agricultural site

**Location:** Theddlethorpe Gas Terminal, Theddlethorpe St Helen, Mablethorpe, LN12 1NQ.

#### **C) Letter of concern received for siting of static caravan**

**Ref:** 24/12/19

**Concern:** Siting location of static caravan, design, appearance and materials and caravan being used as a main separate residence & not an annex to the main house.

**Location:** Olecote, Saltfleet Road, Theddlethorpe St Helen, Mablethorpe, LN12 1NS.

The Parish Council considered item C from the information provided and whilst sympathy and need were understood, it was agreed to forward the concern to ELDC planning department for investigation.

#### **D) Review of Planning Portal identified:**

##### **a. Application Ref: N1790189119, Old Vicarage, Grove Road – Status = Approved**

Section 192 application to determine the lawfulness of the implementation of permitted development rights granted through Class A - Use of land as a caravan site by virtue of Part 5, Schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended).

##### **b. Application Ref: N/180/02318/19, Ashleigh Farm, Mablethorpe Road, LN12 1NJ.**

Erection of a detached holiday cottage on site of the existing agricultural building, which is to be demolished.

**c. Application Ref: N/180/02230/19, Shearwater Lodge, Sea Lane, LN12 1NW.**

Determination of prior approval for proposed single storey extension to provide a bedroom, shower room and enlarged lounge.

With the resignation of the Parish Clerk the status and applications will be reviewed by sub-committee post this meeting and any comments will be sent to ELDC planning Officer.

**Item 01/20-15 Highway / Footpath / Lighting Matters**

Parish Council would like an update from highways and County Councillors on timeline for road & resurfacing repair on Three Bridge Lane & on the B1200 Mar Dyke E as continued vehicle damage is now commonplace.

**Item 01/20-16 Road Safety**

None – Suggested Speed Calming measures to be addressed by County Councillor Mr D. McNally at next meeting.

**Item 01/20-17 Village General Maintenance Works**

- **Village Signs** – Final sign to be installed on A1031 soon.
- **Millennium Stone** – Reciting of Stone to be carried out in the spring.
- **Information Boards** – No further progress.
- **Litter Club** – The Litter Pick was held on Sunday 5<sup>th</sup> January was carried out on a section of the A1031, Mill Road, Rotten Row, Station Road, Sea Lane, Brickyard Lane. There was a large amount of rubbish collected and thanks were given to those residents that helped.

**Item 01/20-18 Reports from Outside Bodies**

Concerns were also noted on the spread of Saltmarsh settlement along Theddlethorpe Beach, which has been overtaken by settlement due to the position of Sluice Gates at Saltfleet. Cllr CL asked for permission to contact Natural England to discuss and for an update on possible liaison Meetings for 2020.

**Item 01/20-19 To Resolve the Date of the next Monthly Parish Council Meeting**

The next monthly Parish Council Meeting will be held on Thursday 27<sup>th</sup> February 2020 commencing at 7:30pm with the Public Forum. The meeting will be held in the Dilys Jones Room within the Village Hall, Silver Street, Theddlethorpe.

They're being no other business; the Chairman closed the meeting at 9.46pm